

MONMOUTH COUNTY FIRE ACADEMY 1027 Highway 33 Freehold, NJ 07728

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To All Department Chiefs:

The Monmouth County Fire Marshal's Office is ready to roll out our new **County Firefighter ID card program**. It is different than the WEBID program that was previously used and therefore does not use the same paperwork. Attached is the new form that is required for any County Firefighter ID card requests. Any request that is made on the previous WEBID application form <u>will not</u> be accepted. Below are some important bullet points about the new program.

- This program is remote and does <u>NOT</u> require a firefighter to come to the Fire Academy building in order to have an ID card created.
- Digital pictures of the firefighter can be taken and emailed along with the attached eligibility form. Pictures can be taken on a cell phone. There must be a blank background behind the firefighter for the picture, such as a plain wall, and must be taken with adequate lighting. Pictures must be of the individual firefighter. Group pictures will not be accepted.
- Cards will not be issued unless an eligibility form has been completed by the Fire Department Chief.
- Firefighters can receive their cards in one of two ways. The ID card can be mailed, or the firefighter can come to the Fire Academy building to pick it up. Anyone picking it up in person <u>MUST</u> call our office first and notify us that you are coming. All entering the Fire Academy building must wear a mask.
- > Anyone receiving an ID Card <u>must</u> fill out and sign a form that they received their card.

*Many firefighters need this ID card in order to receive their Covid-19 vaccine. As we are expecting a large amount of requests for ID cards, we request that departments prioritize ID card requests for members that need the ID card in order to get their vaccinations first.

Feel free to contact me with any questions that you have in regards to the County Firefighter ID card program.

Thank you, Stefanie Maloney



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